

Therapeutic Horticulture Workshop Instructor

The Horticultural Society of New York (the Hort) is seeking a Therapeutic Horticulture Workshop Instructor for our workshops offered throughout New York City. The Therapeutic Horticulture Workshop Instructor will primarily provide programming at workshops across the city. Program sites include older adult centers, supportive housing buildings, Denny Farrell Riverbank State Park Greenhouse and Education Center and Rikers Island.

The ideal candidate has a background in horticultural therapy or vocational rehabilitation with an emphasis on horticulture. Candidates should be highly collegial, enjoy a mission-driven environment, can work independently, and thrive in a fast-paced, constantly changing work environment. Excellent knowledge of horticulture, botany, and environmental science is essential to this position. Experience with classroom management, curriculum development lesson planning, and remote teaching is a plus.

Responsibilities:

Workshop Instruction

- Instruct participants in an informal, non-traditional learning environment
- Lead classroom instruction in horticulture, botany and environmental science rooted in the overall program foundation of therapeutic horticulture
- Structure and facilitate horticultural therapy sessions and vocational/academic as well as life-skills sessions
- Help to plant, propagate, cultivate, and maintain gardens at 20+ facilities in Manhattan, Brooklyn, The Bronx and Queens.
- Organize, obtain, and deliver teaching materials for each lesson
- Work within the Hort's already established curriculum and develop additional workshops suitable for clientele

Client Relationships

- Develop and maintain positive relationships with clients' program managers, social workers, activity coordinators, residents and partner social service agencies.
- Work with existing clients on contract renewals
- Assist new clients with contract and program implementation

Administrative

- Complete necessary paperwork involved in reimbursement process and timekeeping
- Develop a comprehensive data tracking system for workshop outcomes
- Other tasks and projects as deemed necessary by your supervisors

Required Qualifications

- Fluent in Spanish
- Strong knowledge of horticulture, botany, and environmental science, hands on as well as theory
- Work experience serving various populations such as youth at risk, individuals with mental illnesses, individuals with a history of substance use, individuals who are or have been incarcerated, individuals living with HIV, experienced domestic violence or have been unhoused.
- Experience with lesson planning, curriculum creation, and strong classroom management skills
- Demonstrated administrative skills including data entry and evaluation
- Flexibility with the work schedule and the ability to thrive in changing situations
- A non-judgmental attitude towards people from all routes of life

Preferred Qualifications

- Registered as a horticultural therapist (HTR) or holding a certificate in horticultural or eco therapy
- Work experience as an Environmental Educator
- A “pull up your sleeve”, “can do” attitude with a sense of humor is desirable.

Details at a Glance

- Employment Classification: Full-Time Regular
- Salary Range: \$48,000 - \$55,000
- Reports to: Program Manager

Physical Requirements

- Ability to lift and move up to 30 pounds
- Must be able to squat, lift, stretch, bend, and stand for extended periods of time
- Ability to perform physical labor outside in various weather conditions.
- Comfort working seated at a desk and on a computer for prolonged periods
- Comfort with taking public transportation to different program sites

Benefits

The Hort offers full-time employees a generous PTO package, sick leave, 10 paid holidays, pre-tax transit benefits, flexible spending account, Employee Assistance Program, and the opportunity to enroll in our medical plan (of which the Hort pays a portion).

How to Apply

To be considered please email a thoughtful cover letter, resume, and two references to jobs@thehort.org with Therapeutic Horticulture Workshop Instructor' in the subject line. No phone calls.

To protect the health and safety of our employees, and consistent with The Hort's mandatory vaccination policy, all new hires (except those granted reasonable accommodations in accordance with applicable law) are required to be fully vaccinated for COVID-19 before their start date.

The Hort is committed to workplace diversity and inclusion. It is an equal opportunity employer and does not discriminate on the basis of race, ethnicity, age, religion, gender, marital status, sexual orientation, disability, veteran status, political orientation or any other characteristic protected by federal state or local law.

We provide reasonable accommodations to qualified individuals with disabilities to enable them to perform the essential functions of the job. Reasonable accommodations are also available for these individuals during the hiring process. Please email jobs@thehort.org should you require a reasonable accommodation during the hiring process.