

Greenhouse Garden Manager

The Horticultural Society of New York (The Hort) is seeking a **Greenhouse Garden Manager** for our new 2,500 square foot educational greenhouse and 1,500 square foot surrounding gardens in Harlem, New York. This individual enjoys a busy, mission-driven environment, can prioritize tasks as needed to meet short deadlines, works hard with a can-do attitude; is able to adapt and excel in rapidly changing circumstances; is highly collegial, a team player, and pays excellent attention to detail.

The mission of the Horticultural Society of New York is to sustain the vital connection between people and plants. Our social service and public programs education and inspire, growing a broad community that values horticulture for the many benefits it brings to our environment, our neighborhoods, and our lives.

The greenhouse is a learning center geared towards children, families, and community, emphasizing nutrition, homegrown production, and other urban agriculture opportunities. This opportunity requires both a high level of plant care knowledge and a high degree of comfort working with the public. The mission of the center is to introduce urban residents to the many benefits of plants in our lives, and to develop lifelong gardeners.

Job Description:

The Greenhouse Garden Manager will be responsible for the operations and programs associated with our greenhouse facilities, vegetable garden and ornamental gardens. Working in concert with the Chief of Horticulture, this position will schedule and oversee all work associated with propagating, plating, watering, monitoring, acquiring, and maintaining the plants and facilities needed to execute the Greenhouse & Kitchen Garden program to established high standards, including:

- Develop, implement, and document a year-round vegetable production schedule
- Develop, implement, and document the interior and exterior seasonal displays associated with the greenhouse and surrounding gardens
- Maintain the ornamental collections throughout the greenhouse and gardens
- Teach horticulture to children, adults and staff
- Oversight of the educators and other staff as they assist in plant care

Required Qualifications

- Degree in Horticulture, relevant certificate or equivalent work experience
- 2+ years Greenhouse experience, proficiency in greenhouse care and growing, vegetable and flower gardening, design and installation of interior and exterior floral displays, and knowledge of urban landscaping

- Ability to plan and teach garden workshops
- Demonstrated ability to create a yearly operating budget and keep accurate records of expenses
- Possess a valid NYS driver license
- Knowledge of organic Integrated Pest Management
- Good written and verbal skills
- Self-motivated, team player with excellent communication skills
- **All new hires must be fully vaccinated against COVID-19 by their start date**

Benefits

The Hort offers full-time employees a generous vacation package, sick leave, personal leave, 10 paid holidays, and the opportunity to enroll in our medical plan (of which the Hort pays a portion).

How to Apply

To be considered please email cover letter, resume, salary requirements, and two references to George Pisegna at gpisegna@thehort.org with 'Greenhouse Garden Manager' in the subject line. No phone calls please.

The Hort is committed to workplace diversity and inclusion. It is an equal opportunity employer and does not discriminate on the basis of race, ethnicity, age, religion, gender, marital status, sexual orientation, disability, veteran status, political orientation or any other characteristic protected by federal state or local law.